



APT. NO. _____ APT. TYPE _____
 MONTHLY RENT _____ MOVE IN DATE _____
 SOURCE _____ PRO. IN _____
 LEASE DATES _____
 CONCESSION AMT. _____ FROM _____ TO _____

DATE _____
 (Each co resident must submit a separate application)

APPLICATION FOR RESIDENCY

(THANK YOU FOR UNDERSTANDING THAT WE DO NOT ACCEPT CASH)

APPLICANTS NAME _____ DATE OF BIRTH _____ SS# _____
First Middle Last

MARITAL STATUS _____ DRIVER'S LICENSE NO. _____ STATE _____

CONTACT PHONE _____ EMAIL ADDRESS _____

SPOUSE'S NAME _____ DATE OF BIRTH _____ SS# _____
First Middle Maiden

DRIVER'S LICENSE NO. _____ STATE _____

OTHER OCCUPANTS:

Name	Date of Birth	Relationship	Name	Date of Birth	Relationship
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

EMERGENCY CONTACT NAME _____ RELATIONSHIP _____
 ADDRESS _____ TELEPHONE _____

PRESENT ADDRESS _____

DATES: FROM _____ TO _____ MONTHLY PAYM. _____ HOME PHONE NO. _____
Street Apt # City State Zip Code

PRESENT LANDLORD/ MORTGAGE CO. _____ TELEPHONE _____ RENT/OWN (circle)
 REASON FOR MOVING _____

PREVIOUS ADDRESS _____

PREVIOUS LANDLORD/ MORTGAGE CO. _____ TELEPHONE _____ RENT/OWN (circle)
Street Apt # City State Zip Code

REASON FOR MOVING _____

REASON FOR LEASING HERE _____

HAVE YOU EVER BEEN EVICTED FROM ANY LEASED PREMISES? if yes, explain _____

PRESENT EMPLOYER _____ POSITION _____
 BUSINESS ADDRESS _____ BUSINESS TELEPHONE _____
 SUPERVISOR _____ EMPLOYED SINCE _____

PREVIOUS EMPLOYER _____ POSITION _____
 BUSINESS ADDRESS _____ BUSINESS TELEPHONE _____
 SUPERVISOR _____ DATES OF EMPLOYMENT _____

SPOUSE'S EMPLOYER _____ POSITION _____
 BUSINESS ADDRESS _____ BUSINESS TELEPHONE _____
 SUPERVISOR _____ EMPLOYED SINCE _____

VEHICLE:

YEAR _____ MAKE _____ COLOR _____ TAG # & STATE _____ REGISTERED TO _____

YEAR _____ MAKE _____ COLOR _____ TAG # & STATE _____ REGISTERED TO _____

GIVE DESCRIPTION AND TAG NUMBERS OF ANY BOAT, MOTORCYCLE, CAMPER, VAN, ETC. YOU MAY OWN _____

DO YOU OWN A PET? YES/NO (circle) if yes, type _____ breed _____ weight _____

TOTAL ANTICIPATED INCOME FROM DATE OF MOVE IN THROUGH THE NEXT 12 MONTHS

APPLICANTS ANNUAL SALARY (INCLUDING FEES, TIPS, COMMISSION AND BONUSES) _____
 ANNUAL SALARY (SPOUSE) _____ + _____
 ADDITIONAL ANNUAL INCOME (CHILD SUPPORT, PARENTAL SUPPORT ETC.) _____ + _____
 SOURCE _____
 TOTAL AMOUNT OF ASSETS (STOCKS, BONDS, SAVING ACC., EQUITY IN REAL PROPERTY, INVESTMENTS ETC.)
 \$ _____
 YEARLY INCOME FROM ASSETS _____ + _____
 TOTAL ANTICIPATED INCOME _____ = _____

Applicant has submitted the sum of \$ _____ which is a non-refundable payment for a credit, criminal history check and processing charge of this application. Such sum is not a rental payment or security deposit. This amount will be retained by management to cover the cost of processing the application as furnished by the applicant: any false information will constitute grounds for rejection of the application and may lawfully serve as a basis for lease termination and/or eviction.

DEPOSIT

The undersigned warrants and represents the information on this application to be true and correct. All persons/ or firms named may freely give any requested information concerning me and I hereby knowingly and voluntarily waive all right to action for any consequence resulting from such information. The undersigned applicant(s) hereby authorizes manager to release any and all information contained in this application on behalf and for the benefit of the undersigned applicant(s). I hereby deposit the following with management as a good faith deposit in connection with this application for residency:

	Required Amount	Amount Paid	Date paid
Non Refundable Application Fee	\$ _____	\$ _____	_____
Security Deposit (premises)	\$ _____	\$ _____	_____
Pet Deposit	\$ _____	\$ _____	_____
Non Refundable Pet Fee	\$ _____	\$ _____	_____
Non Refundable Redecoration Fee	\$ _____	\$ _____	_____
Total	\$ _____	\$ _____	_____

If my application is accepted, I understand the security deposit (premises) will become my refundable security deposit upon meeting the terms of the lease and the community rules and regulations. If for any reason management decides to decline my application, then management will refund this good faith deposit, and redecoration fee, **excluding the application fee** to me in full. If this application is approved, and I fail to occupy the premises on the agreed upon date, except for delay caused by construction or the holding over of a prior resident. I understand that management will assess damages against the deposit for the amount of rental lost and any expenses incurred due to my cancellation. As these costs are difficult to ascertain I agree to forfeit the refundable portion of the security deposit (premises) only as liquidated damages for the apartment I agreed to occupy.

CRIMINAL HISTORY

1. Have you and/or your intended occupants(s) ever been convicted of and / or pled "guilty" or "no contest" to any felony regardless of whether such action resulted in jail or prison time served and/or deferred adjudication? Yes or No.
2. Have you and/or your intended occupants(s) ever been convicted of and/or pled "guilty" or "no contest" to any misdemeanor involving theft, burglary, pornography, physical assault, sexual assault, indecent exposure, sexual molestation and/or any unlawful conduct involving a minor, regardless of whether such activity resulted in jail or prison time served and/or deferred adjudication? Yes No.

Note: Management/owner undertakes no obligation to verify the accuracy of the information provided in response to Questions 1 and 2. Applicants are advised that by signing this application, you declare that all responses are true and that management/owner is authorized to verify this information. Any false responses or statement on this application is grounds for rejection of your application and immediate termination of this or any leases made in the future.

Applicant's Signature

Spouse's Signature

THE LEASE AGREEMENT WILL NOT BECOME EFFECTIVE UNTIL THIS APPLICATION IS APPROVED BY MANAGEMENT.

TITLE VIII of the CIVIL RIGHTS ACT of 1955 and subsequent amendments make discrimination based on race, color, religion, sex, familial status, national origin illegal in connection with the rental of most housing. The Federal agency which administers compliance with this law concerning this company: Equal Credit Opportunity, Federal Trade Commission, Washington, D.C. 20580

EQUAL CREDIT OPPORTUNITY ACT

The Federal Equal Credits Opportunity Act prohibits creditors from discriminating against credit applicants on the basis of sex or martial status. The Federal agency which administers compliance with this law concerning this company: Equal Credit Opportunity. Federal Trade Commission, Washington, D.C. 20580

**OFFICE USE ONLY
APPLICANT VERIFICATION
RESIDENCE HISTORY**

Name of Landlord	Payment History	Rent Amount	Length of Occupancy	Any Complaints	Notice Given	Deposit Refunded	Condition of Apt	Person Giving	By

EMPLOYMENT CHECK

Employer (Company)	Date Started	Salary	Satisfaction	Reason for Leaving Date Ended	Title	Person giving Information	Verified By

SPOUSE'S EMPLOYMENT

Employer (Company)	Date Started	Salary	Satisfaction	Reason for Leaving Date Ended	Title	Person giving Information	Verified By

CREDIT HISTORY FINDINGS

APPROVED WITH STANDARD DEPOSIT	ADDITION DEPOSIT REQUIRED	DENIED

**CREDIT BUREAU INFORMATION AND CRIMINAL HISTORY CHECK
ATTACH CREDIT REPORT AND CRIMINAL HISTORY CHECK TO APPLICATION**

APPROVED

DISAPPROVED

Date Approved _____
Date Applicant Contacted _____
Person Who Contacted Applicant _____
Comments or Changes _____

Date Disapproved _____
Date Applicant Contacted _____
Person Who Contacted Applicant _____
Basis for Refusal?

- Unfavorable Criminal History
- Unfavorable Credit Report
- Was the applicant given the name and address of the reporting agency? Yes No
- Unfavorable report from previous landlord
- Unfavorable employment references
- Incorrect information submitted on application
- Number of occupants
- Pets
- Other (Specify) _____

Manager's Signature _____
Date Signed _____

Manager's Signature

Date Signed